



The Banff Centre
inspiring creativity

Expense Claims Forms

MAR 10 2015

Date: March 2, 2015

VL-0314

NAME Gillian Danby
VP, CFO

Position Vice President, CFO

Itinerary and Purpose of Travel : TBC Foundation Meeting (Jan 20), Council of President Meeting (1/27), Master Trust Discussion Meeting (Feb 25)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	01/20/2015	Travel	3101	2100	890050	800	Banff Centre to Hotel Arts for TBC Foundation Meeting (129 km)	\$ 36.86	\$ 1.84	\$ 38.70
2	01/22/2015	Travel	3101	2100	890050	800	Hotel Arts to Banff Centre, return from Business meeting (129 km)	\$ 36.86	\$ 1.84	\$ 38.70
3	01/27/2015	Travel	3101	2100	890050	800	Banff Centre to Delta Calgary Airport for Coucil of President meeting (144 km)	\$ 41.14	\$ 2.06	\$ 43.20
4	01/28/2015	Travel	3101	2100	890050	800	Calgary airport to Banff, return from Business meeting (146 km)	\$ 41.76	\$ 2.09	\$ 43.85
5	02/25/2015	Travel	3101	2100	890050	800	Banff Centre to Calgary for Master Trust Discussion meeting, return trip (254km)	\$ 69.14	\$ 7.06 ^{3.63}	\$ 76.20
6				2100	890050	800				\$ -
7				2100	890050	800				\$ -
8				2100	890050	800				\$ -
9				2100	890050	800			11.46	\$ -
Total Expenses : A								\$ 225.76	\$ 14.89	240.65

Summary by Expense Type							
GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			229.19	11.46	240.65
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			-	-	-
3106	2100	Meals			-	-	-
3610	2100	Hosting			-	-	-
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			-	-	-
Total					225.76	14.89	240.65

Travel Advance (positive)	B 6132-2100	\$ -	<i>1</i>
	A-B	\$ 240.65	

ENTERED MAR 11 2015

Return to Requestor	
Department	
Cost Centre Code	
Prepared By	



March 15

Date

Date

Date

MAR 11 2015